

# Application for Admission

## ELC - Year 12



St Peter's College  
ADELAIDE, AUSTRALIA

### Life at Saints

At St Peter's College every boy is celebrated and honoured for his uniqueness. To achieve this, we believe in an holistic approach to education. We are educating minds, building healthy bodies and nourishing spirits.



PRO DEO ET PATRIA

# Application for Admission

Thank you for your interest in applying for admission to St Peter's College. We look forward to receiving a completed application for your son to allow us to add his name to a future waitlist. Please read the following information on the enrolment process and procedure.

## Enrolment Procedure

This application form is to be completed for those seeking admission to the School. It must be returned to the Admissions Manager together with the application fee of \$100 (inc GST), which is non-returnable. A confirmation letter will then be sent to the family confirming receipt of the application for admission. Offers of places are made in March, two years prior to entry.

At the time of offer, parents will be asked to complete a contractually binding Acceptance of Enrolment Offer, and return it by the date designated with the required non-refundable enrolment fee.

## Binding Agreement

It should be noted that when the Acceptance of Enrolment Offer is signed parents agree:

- To be bound by the School's Behaviour Expectation Codes for the Junior School and Senior School and conditions of enrolment.
- That all fees and charges must be paid by the due date. In the event of the term's fees and charges not being paid by the due date, the School maintains the right to charge interest from the due date at a rate of 10 per cent per annum calculated on a daily basis.
- That the School reserves the right to suspend a student for disciplinary purpose whether temporarily or permanently without a refund of fees.
- That in the event of sickness the School may take necessary action to obtain medical and/or hospital care and attention.

## St Peter's College School Structure

### ELC – Year 6

These boys form the Junior School

### Year 7 – Year 8

These boys form the Middle Years within the Senior School

### Year 9 – Year 12

These boys form the Senior School

## Main points of entry

Students are accepted into the School at all year levels, if there are places available. However, there are a number of common entry points;

### Early Learning Centre

This is our first intake level. We have a Single Intake Policy for the ELC and boys will need to be turning 4 before 1 May of the year of proposed entry to be eligible to join our ELC at the commencement of the school year. It is possible that in discussion with our Admissions Manager we may be able to enrol boys into our ELC who turn 4 after 1 May of that year. These boys would then spend 2 years in our ELC before commencing Reception. It is not necessary to apply for Reception entry separately if you are applying for ELC entry. We do however take applications for boys that are just wanting to enter Reception.

### Reception and Year 5

Intake into Junior School

### Years 7 and 8

Intake into Middle Years

### Year 10

Intake into Senior School

## Criteria of Application

The major criteria taken into account by the School when making allocation of places are:

- Date of receipt of application;
- Past and present family association with the School (although admission at an elected level cannot be guaranteed by an older brother being in the School);
- Academic readiness (that is, appropriateness of year level selected for child's entry to the School). For example, the School may require reports prior to making an offer for enrolment, if parents wish their son to skip or repeat a year level, or if a child is known to have learning difficulties, to assess a child's academic readiness for the entry year level selected by parents when submitting an Application for Admission.

As the initial consideration is the date of application it is most important that a boy should be enrolled as promptly as practical. However, in no circumstances is any assurance of a place given until it is offered by the School. It is essential that the School be kept informed of changes in the parents' address as well as other information given in the form overleaf. No responsibility can be taken by the School for non-delivery of its communications.

St Peter's College has an open enrolment policy and all applications are welcome. Enrolment cannot be confirmed until full consideration has been given to the needs of the student and whether the School can adequately meet those needs.

### Court Orders

Families must ensure that the Admissions Manager is provided with copies of Court Orders relating to the custody, guardianship, parental responsibility, control or welfare of the boy. These must be accompanying the Acceptance for Enrolment form when a place has been offered to the student.

## School Fees

### Anglican Single Sex School Sibling Discount

The School offers an annual sibling discount to brothers whose sister(s) attend St Peter's Collegiate Girls School and/or Walford Anglican School for Girls. Application forms are available from each school.

### Billing Arrangements

The Tuition, Boarding, International Baccalaureate and Levy fees are billed as follows:

- 31 January and due 28 February
- 30 April and due 31 May
- 31 July and due 31 August
- Alternatively the fees can be paid in 10 instalments via direct debit due on the 16th of the month from February to November.
- A 2.5% discount applies if the total fees for the school year are paid by 28 February.

### Fixed Levy

The School advises fixed charges are payable by all parents, including those whose boys benefit from scholarships, bursaries and sibling discounts. The Fixed Levy covers all compulsory curriculum camps (not rowing camps), curriculum tests, student photocopying charges, student accident insurance and all school publications.

### IT Levy

The IT Levy covers the infrastructure and internal IT staff helpdesk to support the students' devices.

### Withdrawal

Parents wishing to withdraw their son(s) from the School or to discontinue with the International Baccalaureate are required to provide a term's notice in writing to the Headmaster or Admissions Manager. Fees will be charged in lieu of adequate notice.

# Application for Admission

## Policy on collection and use of information relating to students and parents (or guardians)

The School takes all steps necessary to comply with its legal obligations, including those set out in the *Privacy Act 1988 (Cth)* (Act) and the Australian Privacy Principles that are prescribed by the Act. To comply with its obligations under the Act, the School provides the information set out below about the way in which it handles the personal information it collects from time to time. Please note that in the event of any inconsistency between the provisions of this document and the requirements of the Act, the legislative requirements will prevail.

- The School collects personal information, including sensitive information, about students and parents or guardians, before and during the course of a student's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling to students, and also to conduct ancillary activities.
- Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care to students, their families, and the community in general.

For more on the policy of collection of information please visit our website [www.stpeters.sa.edu.au](http://www.stpeters.sa.edu.au).

## Change of Personal Information

It is essential that the School be kept informed of changes to the parents' address and other particulars.

## Important Enrolment Information

In order to develop a plan for students with special needs, the School must have access to the student's psychological and any other medical/allied health professionals that assist with his needs. St Peter's College may contact these professionals, if required.

The enrolment of any future students with special needs will be conditional on the School's ability to discuss matters with a student's medical or other specialist. Enrolments will not be permitted unless this is agreed to, documented and signed by the School and parents.

Intention to cancel this application should also be forwarded to the Admissions Office at [admissions@stpeters.sa.edu.au](mailto:admissions@stpeters.sa.edu.au).

## Admissions Manager Contact

The Admissions Manager is happy to advise on all enrolment enquiries. Families are strongly encouraged to attend an Open Morning prior to receiving an offer of a place. Open Morning dates are available on the School's website and places need to be booked online or through the Admissions Office. Personalised tours of the School can also be arranged by phoning the Admissions Office.

For further information please contact:  
Admissions Office  
T: +61 8 8404 0400  
E: [admissions@stpeters.sa.edu.au](mailto:admissions@stpeters.sa.edu.au)



St Peter's College  
ADELAIDE, AUSTRALIA

# Application for Admission

## Student details

Surname (please print) \_\_\_\_\_

Given Names \_\_\_\_\_ Preferred Name \_\_\_\_\_

Residential Address \_\_\_\_\_

Postcode \_\_\_\_\_

Postal Address \_\_\_\_\_

Postcode \_\_\_\_\_

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Country of Birth \_\_\_\_\_

**(Please attach a certified copy of the student's birth certificate)**

Present School \_\_\_\_\_ Present Year Level \_\_\_\_\_

**NB: Please supply a copy of the student's last School Report when returning this application form (except ELC applications)**

Proposed Year of Entry (eg 2016) \_\_\_\_\_ Proposed Year Level \_\_\_\_\_ Boarder / Dayboy

**NB: To be eligible for the ELC, a boy will need to be turning 4 before May 1 of the proposed year of entry. To be eligible for Reception, a boy must turn 5 by May 1 of the proposed year of entry. If places are available a boy can do a two year journey in the ELC as a 3 year old.**

## Parent or Guardian Information

Father or Guardian

Title. Mr / Dr / Prof / Rev'd or other \_\_\_\_\_

Surname \_\_\_\_\_

Given Names \_\_\_\_\_

Preferred Name \_\_\_\_\_

Relationship to the student \_\_\_\_\_

Address \_\_\_\_\_  
(if different from your son)

Home Telephone \_\_\_\_\_

Business Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

Preferred Email \_\_\_\_\_

Skype (if available) \_\_\_\_\_

Occupation \_\_\_\_\_

Language Spoken at Home other than English \_\_\_\_\_

Old Scholar. Yes / No Peer Year \_\_\_\_\_ House \_\_\_\_\_

Mother or Guardian

Title. Mrs / Ms / Miss / Dr / Prof / Rev'd or other \_\_\_\_\_

Surname \_\_\_\_\_

Given Names \_\_\_\_\_

Preferred Name \_\_\_\_\_

Relationship to the student \_\_\_\_\_

Address \_\_\_\_\_  
(if different from your son)

Home Telephone \_\_\_\_\_

Business Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

Preferred Email \_\_\_\_\_

Skype (if available) \_\_\_\_\_

Occupation \_\_\_\_\_

Language Spoken at Home other than English \_\_\_\_\_

## Close family connections of parents and/or relatives that are current or Old Scholars with the School

(Please list names and relationship to applicant eg grandfather, cousin).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# Application for Admission

## Additional Information for the Admissions Process

(Please circle your answers for the following questions below)

1. Is the student of Aboriginal or Torres Strait Islander Origin? Yes / No
2. Is the student an Australian Citizen? Yes / No  
(If yes, go to question 4.)
- 3a. Is the student a Resident of Australia? Yes / No
- 3b. Does the student have Temporary or Permanent Residency status? Temporary / Permanent
- 3c. For temporary and permanent residency, please record the visa subclass number \_\_\_\_\_ Expiry Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
(NB: Please enclose proof of Permanent or Temporary residency status. For any student holding a 571 Student Visa they must contact the Admissions Office for an International Student Application Form.)
4. What is the student's primary language other than English? \_\_\_\_\_  
(NB: The provision of this information will assist the School with its resource planning. Additionally, students whose primary language is not English, may be invited for an assessment at the School prior to entry to enable planning for the provision of English as a Second Language support to the student.)

## Medical Support

- Does your son have a known disability eg. intellectual, physical, hearing, vision or emotional need? Yes / No
- Nature/Name of disability \_\_\_\_\_
- Please indicate date of diagnosis Date \_\_\_\_/\_\_\_\_/\_\_\_\_
- Have your son's eyes been tested? Yes / No
- By whom? \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_
- Has your son had a hearing test? Yes / No
- By whom? \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_
- Does your son take any prescribed medication regularly? eg. allergies, asthma, epilepsy, ADHD etc. Yes / No
- If yes, please give further details \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Educational Support

Please answer the following and add supporting information.

If 'Yes' is indicated then further documentation must be attached to this application. This might include, for example: medical reports, psychologist's assessment, academic testing data, etc.

(NB: The provision of this information will assist the School with its resource planning and ensure the student is appropriately catered for.)

- Has your son ever been seen by a psychologist? Yes / No
- Psychologist Report available to St Peter's College. Yes / No
- Does your son need any aids or any acoustic considerations in the classroom? Yes / No

## Other Support

- Has your son ever received any tutoring, psychologist, occupational therapist or speech pathologist assistance? Yes / No
- If yes, please give further details \_\_\_\_\_
- Have reports been supplied to St Peter's College? Yes / No  
(If no please attach information with application.)
- If yes, please give further details \_\_\_\_\_
- Can your son manage personal needs independently eg. toileting, dressing, eating, anxiety etc. Yes / No
- If no, please give further details \_\_\_\_\_



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## Parental consent

We the undersigned, consent to our son being registered for entry to St Peter's College, acknowledge that the School may at anytime following submission of this Application for Admission, including 2 years prior to entry, request that we provide current and up-to-date enrolment information for our son, and agree that we will provide such information if requested to do so by the School. (NB: Both parents must sign for the application to proceed except where a Court has ordered sole parental responsibility or allocated sole parental responsibility for education matters. In such instances a copy of the current sealed Court Order(s) must be attached. If the child is subject to any other legal arrangement (such as where the child is in the care and responsibility of a guardian or other responsible person please advise the Admissions Office of the arrangements.)

Please sign below to acknowledge you have read and have understood the Application for Admissions procedure.

Father/Guardian Signature \_\_\_\_\_ Mother/Guardian Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Please note: this is an Application for Admission and not an Offer of Enrolment or Notice of Acceptance.**

## Checklist

Please ensure the following is enclosed

- Copy of Birth Certificate
- Copy of latest School and state/national assessment test eg. NAPLAN (not applicable for ELC applications)
- Copy of documentation relating to special needs (if any)
- Application form and fee

## What are your reasons for seeking Enrolment to St Peter's College?

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Academic excellence          | <input type="checkbox"/> Father attended St Peter's College | <input type="checkbox"/> Other relative attended St Peter's College |
| <input type="checkbox"/> Pastoral care                | <input type="checkbox"/> Friends at the School              | <input type="checkbox"/> Broad/balanced program                     |
| <input type="checkbox"/> Locality                     | <input type="checkbox"/> Co-curricular program              | <input type="checkbox"/> Positive Education and Wellbeing           |
| <input type="checkbox"/> Discipline                   | <input type="checkbox"/> Religious foundation and influence | <input type="checkbox"/> Curriculum                                 |
| <input type="checkbox"/> Independent schooling        | <input type="checkbox"/> Single sex schooling               |   |
| <input type="checkbox"/> Other (please specify) _____ |   |   |

Is St Peter's College your first choice?  Yes  No

How did you hear about St Peter's College?

- |   |  |                                       |
|---|--|---------------------------------------|
| <input type="checkbox"/> Word of mouth/social occasions | <input type="checkbox"/> Open Mornings       | <input type="checkbox"/> Advertising  |
| <input type="checkbox"/> School functions               | <input type="checkbox"/> Prospectus          | <input type="checkbox"/> Website      |
| <input type="checkbox"/> Old Scholar relation           | <input type="checkbox"/> School publications | <input type="checkbox"/> Social media |

## Method of payment

Please return this form when completed together with the non-returnable fee of \$100 (inc GST) to

Admissions Manager  
St Peter's College  
St Peters SA 5069

I wish to pay by:

- Cheque
- My credit card details are:  MasterCard  VISA  AMEX

My card number is \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Card Expiry Date \_\_\_\_/\_\_\_\_ Amount: \$ \_\_\_\_\_

Signature of Cardholder \_\_\_\_\_

In keeping with School policy and procedures, your credit card information will be destroyed once your payment has been processed.

### OFFICE USE ONLY

Appl. Fee \_\_\_\_\_

Date Received \_\_\_\_\_



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