

## Traffic & Car Park Safety

### Background

Vehicles that are moving in the road and car park areas at St Peter's College may pose a risk to the safety to students, staff and visitors. There is also a risk of property damage in the event of a collision.

St Peter's College has significant road and vehicle parking facilities. The Senior School has four entry/exit points (Hackney Road, Trinity Street, Pembroke Street and Hatswell Street). The Junior School and Early Learning Centre has one entry point (North Terrace, with two exits).

The School has seven designated vehicle parking areas totalling 365 spaces. There are a further five restricted car parking areas with 125 spaces.

There are three designated pick up and drop off areas inside the School grounds (via the Hackney Road, Trinity Street and North Terrace entrances).

There are nine designated visitor parks and five reserved parks for guests adjacent to Oval House (School reception). The reserved spaces must be booked for use via Reception. The School has ten designated disabled parking spaces located across the School.

There is also a designated parking area in the Hackney Road carpark for two full size coaches.

### St Peter's College's Policy

Having regard for our neighbours and the community, those students who drive to School are encouraged to park in either the Hackney Road or Hatswell Street carparks.

In partnership with the local council and the community, St Peter's College is committed to providing a safe and secure environment for all students, staff, contractors, visitors and guests.

The School is private property, and therefore staff, students, community members and members of the general public should not access the School grounds unless they have School business or other relevant reason to do so.

It is our policy that:

- All vehicles must observe the speed limit in the School grounds, as per the designated speed signage across the campus.
- Drivers using pick up and drop off zones must adhere to the designated signage. Parking and leaving the vehicle unattended in these zones is not permitted.
- Parking areas are clearly marked.
- Parking is only to occur in designated, marked car parking bays. Double-parking or parking outside these spaces is not permitted.

- Appropriate signage is placed where hazards are identified.
- Mirrors are fitted to obvious blind spots.
- Car parks marked “Reserved” behind Oval House cannot be used unless booked through Oval House Reception.
- The Avenues will be closed for all parking after drop-off and will re-open 20 minutes prior to the end of the School day. It will also be available to parents/visitors attending special events and assemblies.
- Car parks are not to be used by members of the general public unless attending an event open to the public.
- The driveway linking the Hackney Road and Trinity Street entrances/exits is not an access road for the general public moving between east and west.
- Visitors seeking information about access and parking should refer to the map

### **Workers' Responsibility**

Vehicles requiring access, parking, etc. outside this policy must gain permission to do so from the Headmaster or his delegate, or the Property Manager.

It is the responsibility of all staff and management at St Peter's College to take reasonable care for their own health and safety and that of their fellow staff, students, contractors, visitors and guests.

The following procedures must be observed by all personnel driving in or out of, or within, the St Peter's College grounds:

- Drive within the designated speed limit (as per signage).
- Keep a careful lookout at all times; and
- Pay particular attention when reversing.
- Adhere to this policy at all times.
- Report accidents and near-misses to the school.
- Remind other drivers of this policy when not being adhered to.

### **Implementation**

This policy is implemented through a combination of:

- Staff training.
- Communication to the community.
- Regular workplace safety inspections; Effective incident notification procedures. Initiation of corrective actions where necessary.

### **Discipline for Breach of Policy**

Where a staff member or other driver breaches this policy St Peter's College may take disciplinary action.