

Enrolment and Supporting Information for Early Years and Prep



St Peter's College
ADELAIDE, AUSTRALIA

In the semester before your son's provisional start date you will be invited to meet with the Head of Early Years and will be required to fill out the following Enrolment and Supporting Information form. We believe in partnering with families on their son's learning journey. This involves building respectful relationships with families and boys before they commence at St Peter's College. Sharing up to date information about our programs and learning more about the boys' interests and development helps us work together to prepare a successful orientation program for each individual child.

The information provided by you will assist the School better cater for your son. We acknowledge that all students are individuals and may require support to address any special needs. Parents must complete all parts of this form. Failure to accurately complete all sections of the application may result in the School's inability to accommodate your son's individual needs and may affect his enrolment. Please attach any supporting documentation that will further assist the School to support your son's commencement at St Peter's College.

On review of this information your son's start date will be confirmed. The individual needs of each child will be considered and as such, the orientation process may be staggered.

Student Details

Student full name

Date of Birth

Home Language

Cultural heritage

What special days does your family celebrate (*Christmas, Eid, Birthdays, Easter*)

If your child has religious dietary requirements, please describe here

Family arrangements

Who does your son live with?

1 (*E.g. both parents full-time, with mother full-time, with father full-time, part-time with mother and part-time with father*)

2 Are there any parenting plans or court orders in place relating to the parental responsibility for, guardianship of and/or otherwise relevant to the education of your son?

Yes No

If yes, please provide copies, stamped with the Seal of Court. These will be treated in the strictest confidence by the School.

Are there any court orders relating to the child's residence, or contact with a parent or other person?

Yes No

If yes, please provide details

Emergency contacts

Please provide the emergency contact details of people you would like us to contact in an emergency if we are unable to reach you. As per the ACEQA guidelines there are a number of different types of authority you can nominate to friends and family members. Please select the relevant authorisations you would like to ascribe to each of your emergency contacts.

Emergency Contact 1

Name _____

Phone Number _____

Address _____

Relationship to child _____

Level of authorisation: _____

Emergency contact

Authorised Nominee - can collect your son/s from the Preschool

Authorised to consent to medical treatment or administration of medicine for your son

Authorised to authorise an educator to take the child outside the education and care service premises

Authorised to authorise the education and care service to transport the child or arrange transportation of the child

Emergency Contact 2

Name _____

Phone Number _____

Address _____

Relationship to child _____

Level of authorisation: _____

Emergency contact

Authorised Nominee - can collect your son/s from the Preschool

Authorised to consent to medical treatment or administration of medicine for your son

Authorised to authorise an educator to take the child outside the education and care service premises

Authorised to authorise the education and care service to transport the child or arrange transportation of the child

Emergency Contact 3

Name _____

Phone Number _____

Address _____

Relationship to child _____

Level of authorisation: _____

Emergency contact

Authorised Nominee - can collect your son/s from the Preschool

Authorised to consent to medical treatment or administration of medicine for your son

Authorised to authorise an educator to take the child outside the education and care service premises

Authorised to authorise the education and care service to transport the child or arrange transportation of the child



About your child

Current childhood service

Is your son attending another early childhood service? (*preschool, kindergarten, childcare*) Yes No

If yes, does the other centre intend to collect the Universal access funding for preschool (link)? Yes No

Who is your team around your child?

Please tick all relevant:

- GP
 Occupational therapist
 Extended family that live near by (*grandparents, aunts/uncles, etc*)
- Paediatrician
 Psychologist
 Other:
- Speech Pathologist
 Physiotherapist

Identified Support

Does your son have a known disability?

For example, Global Developmental Delay, language delay or disorder, hearing, vision, or physical disability. Yes No

If yes, please provide details below and email supporting information.

Has your son ever received an assessment other than those indicated above?

For example, Psychologist, Psychiatrist, Occupational Therapist, Speech Pathologist or other qualified health/educational consultant. Yes No

If yes, please provide details below and email supporting information.

Playing and learning

Does your son enjoy the company of other children? Always Sometimes Rarely

Comments:

Does your son prefer to play by himself? Always Sometimes Rarely

Comments:

How does your son enjoy simple turn taking games.

This might include taking turns on the swing, sharing a favourite toy, kicking a ball to you.

Loves them

Ok but needs support

Prefers not to participate

Comments:

How long does your child stay with his favourite game or experience?

1 minute

2-3 minutes

5+ minutes

Comments:

Tell us about your son's favourite play experiences and toys:

Does your son enjoy dramatic play?

This might be pretend cooking, dress ups, puppets, firefighter play.

Always

Sometimes

Rarely

If so, what is his favourite game?

Does your son attempt to draw?

Yes

No

If so, what does he like to draw?

What is your son's favourite book?

Does your son enjoy singing nursery rhymes and songs with you?

Yes

No

Does your son become upset, frustrated, or angry?

Always

Sometimes

Rarely

Comments:

How do you support your son when he is upset, frustrated, or angry?



Talking

Do you understand most of what your child is saying to you? Always Sometimes Rarely

Comments:

Do other adults and children understand most of what your child is saying? Always Sometimes Rarely

Comments:

Does your son use 1-2 word sentences or 3-4 word sentences?

Comments:

Does your child respond to his own name when he is called?: Always Sometimes Rarely

Comments:

Does your son have a vocabulary of 300-1000 words? Yes No

Comment:

Does your son follow two-part instructions like, "please get your hat and put it in your bag?" Yes No

Comment:

Everyday skills

We define toilet trained as a child who can:

- Independently recognise their own bodily signals
- Independently sit or stand at a toilet (we have steps the boys can use if they need)
- Independently wipe their bottom
- Are not wearing a nappy at any time during the day
- Can independently pull their pants down and up
- Can independently wash their hands

With this in mind – is your son toilet trained? Yes No

If no, please provide more details (*is he not yet 3, more practice wiping etc*)

What is your son's favourite meal?

Does your son have foods he does not eat or can not eat?

Does your son sit to eat?

Always Rarely

Comment:

Can your son use a spoon?

Yes No

Comment:

Can your son drink from a cup?

Yes No

Comment:

Is your son working towards putting his own shoes on?

Yes No

Comment:

Can your son attempt to dress and undress himself?

Yes No

Comment:

Is your son ok with loud noises and noisy places (*like the vacuum or the supermarket*)?

Yes No

Comment:

Moving

Does your son like playing with messy textures like clay, dough, slime, mud, sand?

Yes No

Comment:

Does your son turn the pages of a book one at a time?

Yes No

Comment:

Does your son ride a bike, scooter, or trike?

Yes No

Comment:

Can your son walk up/down stairs unassisted, using alternating feet?

Yes No

Comment:



Orientation

Orientation is a process of welcoming boys and their families to our Early Years. Ultimately, we want all boys and families to feel a sense of belonging to the School. We acknowledge that this takes time. Orientation begins in the semester before boys commence in our Early Years. At this time, families will:

- Be provided with an outline of the Early Years policies which will include key policies such as: Payment of fees, Sun Safe, Incident, Injury, Trauma and Illness, Control of infectious diseases, Sick Child and Administration of Medication
- Shown the signing in/out process for attendance
- Be advised of uniform requirements for the boys and given assistance to set up an appointment with the Uniform Shop
- Be introduced to the educators in our Early Years
- Be taken on a tour of our Early Years
- Be provided with suggestions for developing and maintaining a routine for saying goodbye to their child
- Be asked to share information on any medical management plan or specific healthcare needs of their child (if applicable)
- Introduced to Keystone and shown how to access programs and learning profiles
- Share their wishes for their son's learning
- Provided a Handbook, which outlines the Early Years' operation and philosophy
- Provided the current fee structure and payment details
- Provided information on the National Quality Framework, National Quality Standards and the Early Years Learning Framework and the ECA Code of Ethics brochure
- Provided information about how to seek support for toilet training, speech and language development, and other allied health professionals if their child may benefit from these services
- Attend a minimum of two orientation visits before they commence
- Encouraged to ask questions and seek any further information they may require
- Any matters that are of a sensitive nature, such as discussing a child's medical needs, Court Orders, parenting plans or parenting orders, will be discussed privately with the Head of Early Years. Families will be required to bring any documents required in relation to court orders, medical needs or plans.
- If a family or child uses English as a second language or speak another language at home, we request that families provide us with some key words in the language/s the child speaks so that educators can learn these words. Educators may use visuals to assist the child's understanding and ability to communicate with others.
- It is a legal requirement that prior to the child starting in the Early Years we have all required documents including:
 - the completed enrolment forms
 - medical management plans (if relevant) completed by the child's General Practitioner
 - a current Immunisation History Statement from the Australian Immunisation Register (AIR) showing the child is up to date with immunisations for their age and
 - details of any court orders, parenting orders or parenting plans
 - Children must be fully immunised or be on an approved catch-up vaccination program or have an approved exemption from meeting immunisation requirements to be enrolled in and attend an early childhood service.
 - It is the family's responsibility to keep the Early Years informed of any changes to the information recorded on the application form.
 - Complete an online Medical Form on Keystone

Parent Signature:

Date:



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